**Export Guidance**

* **No animals or materials will be exported until the health status has been accepted by a responsible individual (e.g., Veterinarian or NACWO) for the receiving unit.**
* Please check with your counterpart for local exportation policies and documentation
* Please confirm who will be paying for the exportation process (Section D).

**Please fill in a separate form for each strain you wish to export and submit to the BVS Import/Export coordinator:** [**bvsimports@ed.ac.uk**](mailto:bvsimports@ed.ac.uk) **for processing.**

Please note that there is a handling fee for all exports

|  |  |  |  |
| --- | --- | --- | --- |
| **A. Receiver** |  | **B. Sender** | University of Edinburgh |
| Department: |  | Department: |  |
| Investigator: |  | Investigator: |  |
| Email: |  | Email: |  |
| Phone: |  | Phone: |  |
| Lab Contact: |  | Lab Contact: |  |
| Email: |  | Email: |  |
| Phone: |  | Phone: |  |
| Veterinarian: |  | Veterinarian: | NVS |
| Email: |  | Email: | [erf@ed.ac.uk](mailto:erf@ed.ac.uk) |
| Phone: |  | Phone: |  |
| Import Coordinator: |  | Export Coordinator: | Kerry Lavin-Thomson |
| Email Address: |  | Email: | [bvsimports@ed.ac.uk](mailto:bvsimports@ed.ac.uk) |
| Phone: |  | Phone: | +44 (0) 131 242 7788 |
| Shipping Address: |  | Shipping Address: |  |

|  |  |
| --- | --- |
| **C. Animal/sample details** | |
| **Sending unit**  LFR, WGH, HRB, GSQ, IRR, ROS, ASH, CRM |  |
| **Sending PPL**  holder name and number |  |
| **Does the PPL have authority?**  e.g., transfer or export abroad |  |
| **Species** |  |
| **Genetic Background** |  |
| **Line name** |  |
| **Animal Details**  number, sex, date of birth, genotype |  |
| **List all predicted phenotypes**  including adverse effects and observable traits/abnormalities |  |

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| **D. Billing details** | |
| **Who will pay the shipping fees?**  receiving institute or UoE Researcher |  |

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| **E. Documentation (to be completed by receiving facility)** | |
| **Are there any documents that you require us to complete prior to shipping?**  e.g., health screens |  |